

**CLIFTON TOWN COUNCIL MEETING
TUESDAY, JANUARY 2, 2018, 7:30 PM
CLIFTON TOWN MEETING HALL
12641 CHAPEL ROAD
CLIFTON, VA 20124**

Present: Mayor Bill Hollaway; Vice Mayor Jennifer Heilmann; Councilmember Regan McDonald; Councilmember Melissa Milne; Councilmember Wayne Nickum; Councilmember Darrell Poe.
Staff: Marilyn Barton, Town Treasurer; Amanda Christman, Town Clerk.
Absent: Mayor Hollaway, from 7:30 – 7:32 PM.

The Regular Meeting was called to order by Vice Mayor Heilmann at 7:30 PM.

Order of Business:

1. Report of the Town Clerk:

a. Reading of the Minutes (previous regular meetings and any special meetings).

- **Vice Mayor Heilmann moved to approve the December 2017 Minutes as presented, seconded by Councilmember Poe. The motion was approved by poll vote, 5-0. (Mayor Hollaway was absent).**

2. Report of the Treasurer.

See attached report.

- **Councilmember Nickum moved to approve the Treasurer's report, seconded by Councilmember McDonald. The motion was approved by poll vote, 6-0.**

3. Citizen's Remarks.

Robert Ihrig: Expressed concern about the anticipated increase in vehicle traffic through Town, based on Fairfax County's planned expansion of Shirley Gate Road.

Hall Moore and Donna McGrath of Protect the Occoquan: Requested support from the Council on a proposed amendment to the State Uniform Building Code, and legislation regarding well water, and also sought a letter from the Council to the Commonwealth Transportation Board and the Northern Virginia Transportation Board regarding the need for an updated traffic study in the area.

- **Councilmember Nickum moved to authorize Mayor Hollaway to revise and send the proposed letter, seconded by Councilmember Poe. The motion was approved by poll vote, 6-0.**

Laura Cohen: Reported that she has received customer complaints about their vehicles "bottoming out" when pulling out of the Pink House parking lot. Councilmember Milne and Belle Jar will work on getting cost estimates and taking the necessary steps for gravel installation.

4. Unfinished Business:

- a. Replacement Lights and New Lights in Railroad Siding Parking Lot.

See attached report.

Councilmember Milne reported on the research done on options for the replacement of the lights near the caboose.

- **Councilmember Nickum moved to approve two “Option 2” Sternberg lights the for replacement of the existing damaged lights in the Railroad siding lot, seconded by Councilmember McDonald. The motion was approved by roll-call: Nickum: Aye; McDonald: Aye; Milne: Aye; Hollaway: Aye; Heilmann: Aye; Poe: Aye.**

5. Reports of Special Committees.

None.

6. Reports of Standing Committees:

- a. Planning Commission.

See attached report.

- **Councilmember Nickum moved to approve the recommendation of the Planning Commission to approve a Use Permit for Trummer’s on Main, seconded by Councilmember Poe. The motion was approved by poll vote, 6-0.**
- **Councilmember Nickum moved to approve the recommendation of the Planning Commission to approve a Final Use Permit for 12638 School Street, seconded by Councilmember Poe. The motion was approved by poll vote, 6-0.**

- b. Architectural Review Board.

Royce Jarrendt reported that the ARB issued a COA to Trummer’s on Main for the retaining wall. He also indicated that the work on Town signage violations is ongoing, and that the letters regarding potential violations will hopefully be mailed out this month.

- c. Other Committees.

- i. Candlelight Homes Tour Report.

See attached report.

Councilmember Milne reported on the success of the event.

- ii. Neighborhood Watch Update.

Councilmembers Milne and Poe have reached out to members of the community, and are still organizing support from interested individuals.

7. New Business:

- a. Candidacy Requirements.

Mayor Hollaway highlighted several of the requirements contained in the published bulletin. The Clerk will distribute the bulletin to the Council and the community at-large.

- b. Potential Zoning Violations on Chestnut Street.

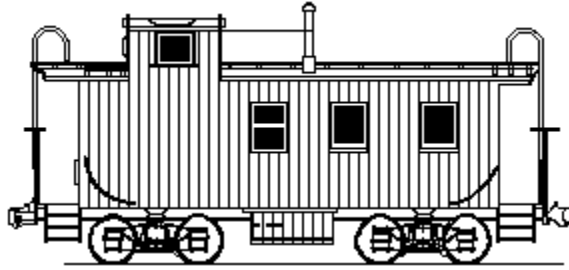
Kathy Kalinowski and Royce Jarrendt will work together to draft the letter regarding the potential zoning violations, which will be sent by the Council.

8. Closed Session – Legal Matters.

- **Councilmember Nickum moved for the Council to go into Executive Session in order to discuss only matters that are appropriately addressed in Executive Session, seconded by Councilmember Poe. The motion was approved by roll-call: Nickum: Aye; McDonald: Aye; Milne: Aye; Hollaway: Aye; Heilmann: Aye; Poe: Aye.**
- **Mayor Hollaway moved that the Clifton Town Council deny the claim on behalf of Reyhan Safoglu, seconded by Councilmember Nickum. The motion was approved by roll-call: Nickum: aye; McDonald: Aye; Milne: Aye; Hollaway: Aye; Heilmann: Aye; Poe: Aye.**

9. Adjournment.

- **After concluding the discussion, Mayor Hollaway moved to come out of Executive Session, having only discussed matters that were appropriately addressed in Executive Session, seconded by Councilmember Nickum. The motion was approved by poll vote, 6-0.**
- **Mayor Hollaway moved to adjourn, seconded by Councilmember Nickum. The motion was approved by poll vote, 6-0.**



**CLIFTON TOWN COUNCIL MEETING
TUESDAY, JANUARY 2, 2018, 7:30 PM
CLIFTON TOWN MEETING HALL
12641 CHAPEL ROAD
CLIFTON, VA 20124**

Order of Business:

1. Report of the Town Clerk:
 - a. Reading of the Minutes (previous regular meetings and any special meetings).
2. Report of the Treasurer.
3. Citizen's Remarks - Suggestions or complaints of citizens and taxpayers, and other persons authorized by the Mayor to address the Council.

Each person wishing to address the Council shall, when recognized by the Mayor:

 - (i) Give her name and address;
 - (ii) Direct her remarks to the Council and not to other citizens present;
 - (iii) Be limited to one period of not over five (5) minutes, unless granted additional time by unanimous consent of the Council.

Priority shall be given to persons who have signified to the Clerk their desire to address the Council.
4. Unfinished Business:
 - a. Replacement Lights and New Lights in Railroad Siding Parking Lot.
5. Reports of Special Committees.
6. Reports of Standing Committees:
 - a. Planning Commission.
 - b. Architectural Review Board.
 - c. Other Committees.
 - i. Candlelight Homes Tour Report.
 - ii. Neighborhood Watch Update.
7. New Business:
 - a. Potential Zoning Violations on Chestnut Street.
8. Closed Session – Legal Matters.
9. Adjournment.



Amanda Christman <cliftonclerkva@gmail.com>

January 2, 2018 Town Council Meeting - Treasurer's Report for period ended 12/31/17

1 message

Marilyn Lane Barton <clifton.treasurer@cox.net>

Sun, Dec 31, 2017 at 7:09 PM

To: "William R. Hollaway, Ph.D." <WHollaway77@gmail.com>, Jennifer Heilmann <jbheilmann@gmail.com>, WAYNE <clifnick@yahoo.com>, mcdonald.regan@gmail.com, Melissa Milne <Melissa.milne9@gmail.com>, darrell.poe@gmail.com
Cc: cliftonclerkva@gmail.com, "Barton, Marilyn" <mbarton@comres.org>

Hello everyone,
Community!

Happy New Year to all of you and to our Town

Attached are the **Financial Reports for the period ended December 31, 2017**. The Financial Reports include:

- The Summary of **Cash Balances Report as of December 31, 2017**, reflects total funds of **\$1,178,904.98**.
- **Profit & Loss Summary by Fund** for period ended 12/31/2017. **Highlights of December** transactions are noted on this summary report. The main items for the month include:
- **Committee Fundraising** reflects receipt of **\$111.42** for bar proceeds from the **Clifton Film Festival** & **\$1,210.76** received for the **Homes Tour** in Nov. & Dec.
- The **2017 Haunted Trail Event** has generated **revenues of \$49,790.53**. **Expenses as of Dec. 31st reflect \$9,275.93**, leaving **net income from the event of \$40,514.60**. (See the **Haunted Trail Event Report** included.)
- **Taxes & Permits** highlights include receipt of **\$1,305.66** in **BPOLs for 2017**, **\$291.92** in new **Motor Vehicle Fees** from Fairfax County, for a **YTD total of \$8,930.09**; exceeding the annual budget by **\$1,930.09**. **\$2,671.03** was received in Dec. from **Fairfax County for Oct. 2017 Local Sales Taxes**, reflecting the **usual two-month delay** in Sales tax revenues.
- **Contractual Expense**: The highlights for December include **Planning Commission** required **Engineering fees of \$1,968.75**, the **Parks Committee expended \$3,930.81** for **tree pruning and replacement and grounds maintenance**, and **trash collection reflects two months of services from the Art Guild**. Town Committee spending in Dec. for the **Clifton Film Festival** and the **Homes Tour** will be booked when the final reports are provided at the meeting. See the C. H. P&L Report for supplemental details.
- **CIF – CIF Special Project Streetscape Phase 2 - Payments of \$ 4,886.43** were received in December for the first two draw requests for reimbursement from VDOT for FY18.
- **CIF – CIF Special Project Streetscape Phase 2 - December activity** reflects a **payment to J2 Engineering** in the amount of **\$11,483.15**, bringing the **YTD expenditures to \$ 25,118.17**.
- **Supplemental Detail Reports are provided as follows**:
- **2017 Home Tour Report** as of December 31, 2017 – *preliminary*
- **2017 Haunted Trail Transactions Report** as of December 31, 2017
- **Planning Commission Report** – transaction details for July – December 2017 prepared and provided to Kathy Kalinowski & Amanda Christman – monthly supplemental report will be provided to the Town Council when activity occurs.
- **Community Hall Comparative Report**
- **Profit & Loss Detail Export Report** for period ended 12/31/2017. This report is a detailed export of the income and expenses from the accounting system. Notes and supplementary

schedules are provided on the Profit & Loss Summary report and as additional tabs which highlight items of interest.

Other updates:

- The Treasurer worked at length with United Bank Treasury Management to initiate ACH direct deposit transactions for the Town. The daily limit will require an increase from the initial \$1,000 that was initiated to enough to full potential payroll. This glitch caused problems with processing the first ACH payroll timely. Once this has been resolved and any 2018 tax withholdings have been updated, the auto payments will be created and initiated in accordance with the bi-monthly payroll policy.
- The 2018 BPOL Application forms have been updated and will be provided for the Town website and will be mailed in early January.

After your review, if you have any questions or concerns, please let me know. If there are additional supplemental schedules that you would like to see, just let me know.

Thank you.

IMPORTANT: Please let me know if you DO NOT wish to receive a paper copy of these documents provided to you at the meeting. Thanks so much!

Sincerely,

Marilyn

Marilyn Barton

Treasurer

Town of Clifton

P.O. Box 309

Clifton, VA 20124-0309

Cell: [703-678-8607](tel:703-678-8607)



2017 12 31 Financial Statements.xlsx

112K

12/31/17

Town of Clifton
Cash Balance Report
 As of December 31, 2017

ASSETS	<u>12/31/2017</u>	<u>Bank Rates Effective July 31, 2017</u>		
		<u>CD Term</u>	<u>Maturity Date</u>	<u>APR %</u>
Current Assets				
Checking/Savings				
John Marshall Bank CDs	609,221.64	18 months	3/19/2018	1.19%
C.D. - John Marshall Bank CD 1	100,489.28	1 yr	7/31/2018	1.17% <i>Up from .85% at United Bank</i>
C.D. - John Marshall Bank CD 2	100,489.28	1 yr	7/31/2018	1.17% <i>Up from .85% at United Bank</i>
C.D. - John Marshall Bank CD 3	100,489.28	1 yr	7/31/2018	1.17% <i>Up from .85% at United Bank</i>
United Bank - Events Acct	1,310.76			Homes Tour @ \$1,210.76
Checking-United Bank	11,127.27	Min Bal \$2,500	"Chairman's Club"	0.10%
Investments-LGIP	930.87			
			July 2017	
Money Market Savings-United	250,444.87		negotiated rate	0.20% Down from .45% at Cardinal
Security Deposit - United Bank	4,401.73			
Total Checking/Savings	1,178,904.98			

Town of Clifton

Profit & Loss Budget Performance

December 2017

<u>Operating Funds</u>		<u>Dec 17</u>	<u>Budget</u>	<u>Jul - Dec 17</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
Income						
	State Funding	0.00	0.00	10,000.00	10,000.00	10,000.00
	Clifton Public Parking Rental	0.00	0.00	0.00	0.00	450.00
1	Committees Fundraising	988.62	4,166.67	3,082.18	17,199.98	18,200.00
2	Community Hall Revenues	421.88	500.00	2,913.76	3,000.00	6,000.00
3	Haunted Trail Event	0.00	0.00	49,790.53	30,000.00	30,000.00
	Interest Income	963.60	1,166.67	5,602.56	6,999.98	14,000.00
	Other Income	0.00	0.00	0.00	26,364.00	26,364.00
	Pink House Rental	2,800.00	3,400.00	17,700.00	20,400.00	40,800.00
4	Tax and Permits Revenue	5,325.89	3,958.33	37,862.07	32,450.02	102,200.00
	Total Income	10,499.99	13,191.67	126,951.10	146,413.98	248,014.00
Gross Profit		10,499.99	13,191.67	126,951.10	146,413.98	248,014.00
Expense						
	Citizens' Recognition Expense	0.00	62.50	0.00	375.00	750.00
5	Bank Service Charges	0.00		20.00		
	Commodities	24.40	435.84	907.85	3,114.96	5,730.00
6	Contractual	7,055.58	10,566.69	48,358.46	115,099.86	158,750.00
3	Haunted Trail Expenses	1,031.68	0.00	9,275.93	15,000.00	15,000.00
	OTHER - TC approval req'd +\$500	0.00	625.00	0.00	3,750.00	7,500.00
	Payroll Expenses	4,508.16	5,023.67	23,682.96	30,141.98	60,284.00
	Total Expense	12,619.82	16,713.70	82,245.20	167,481.80	248,014.00
Net Operating Income		(2,119.83)	(3,522.03)	44,705.90	(21,067.82)	0.00
<u>CIF FUNDS:</u>						
CIF Income						
7	CIF - Capital Improvements Fund	4,886.43	60,625.00	4,886.43	363,750.00	727,500.00
CIF Expenses						
8	CIF Expenses	11,483.15	0.00	25,118.17	1,110,500.00	1,110,500.00
Net Income - CIF Funds		(6,596.72)	60,625.00	(20,231.74)	(746,750.00)	(383,000.00)
Consolidated Net Income		(8,716.55)	57,102.97	24,474.16	(767,817.82)	(383,000.00)

NOTES:

- 1 *Committee Fundraising reflects receipt of \$11142 for Clifton Film Festival bar proceeds & \$1,210.76 received for Homes Tour in Nov & Dec.*
- 2 *Community Hall Revenues reflect rentals turned in at the Dec. Town Council Meeting. (See the C.H. Report included.)*
- 3 *The 2017 Haunted Trail Event has generated revenues of \$49,790.53. Expenses as of Dec. 31st reflect \$9,275.93, leaving a net income from the event of \$40,514.60. (See the Haunted Trail Event Report included.)*
- 4 *Taxes & Permits highlights include receipt of \$1,305.66 in BPOLs for 2017, \$ 291.92 in new Motor Vehicle Fees from Fairfax County, for a YTD total of \$ 8,930.09; exceeding the annual budget by \$ 1,930.09. \$2,671.03 was received in Dec. from Fairfax County for Oct. 2017 Local Sales Taxes, reflecting the usual 2 month delay in Sales tax revenues.*
- 5 *In November United Bank charged \$20 for processing the required bank balance confirmation for the Town's audit.*
- 6 *Contractual Expense: The highlights for December include Planning Commission required Engineering fees of \$1,968.75, the Parks Committee expended \$3,930.81 for tree pruning and replacement and grounds maintenance, and trash collection reflects two months of services from the Art Guild. Town Committee spending in Dec. for the Clifton Film Festival and the Homes Tour will be booked when the final reports are provided at the meeting, See the C. H. P&L Report for supplemental details.*

Town of Clifton
Profit & Loss Budget Performance
December 2017

<u>Operating Funds</u>		<u>Dec 17</u>	<u>Budget</u>	<u>Jul - Dec 17</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
7	<i>CIF Special Project Streetscape Phase 2 - Payments of \$ 4,886.43 were received in December for the first two draw requests for reimbursement from VDOT for FY18.</i>					
8	<i>CIF Special Project Streetscape Phase 2 - December activity reflects a payment to J2 Engineering in the amount of \$11,483.15, bringing the YTD expenditures to \$ 25,118.17.</i>					

Town of Clifton
Haunted Trail Event Report
July through December 2017

Type	Date	Num	Name	Memo	Class	Amount	Balance
Haunted Trail Event							
Deposit	10/02/2017		Square Inc.	Haunted Trail income	Haunted Trail	216.97	216.97
Deposit	10/02/2017		Square Inc.	Haunted Trail income	Haunted Trail	515.56	732.53
Deposit	10/03/2017		Square Inc.	Haunted Trail income	Haunted Trail	120.47	853.00
Deposit	10/04/2017		Square Inc.	Haunted Trail income	Haunted Trail	86.97	939.97
Deposit	10/05/2017		Square Inc.	Haunted Trail income	Haunted Trail	163.59	1,103.56
Deposit	10/06/2017		Square Inc.	Haunted Trail income	Haunted Trail	145.34	1,248.90
Sales Receipt	10/09/2017	00-4285	Environmental Consultants/Contractors	Halloween Haunted Trail - Sponsorship	Haunted Trail	500.00	1,748.90
Deposit	10/10/2017		Square Inc.	Haunted Trail income	Haunted Trail	164.21	1,913.11
Deposit	10/10/2017		Square Inc.	Haunted Trail income	Haunted Trail	168.76	2,081.87
Deposit	10/10/2017		Square Inc.	Haunted Trail income	Haunted Trail	318.06	2,399.93
Deposit	10/11/2017		Square Inc.	Haunted Trail income	Haunted Trail	155.38	2,555.31
Deposit	10/12/2017		Square Inc.	Haunted Trail income	Haunted Trail	82.10	2,637.41
Sales Receipt	10/13/2017	00-4287	William & Pheobe Peterson	Halloween Haunted Trail - Zombie Sponsor	Haunted Trail	1,500.00	4,137.41
Sales Receipt	10/13/2017	00-4288	Hernandorfer, Carol S.	Halloween Haunted Trail - Mummy Sponsorship	Haunted Trail	500.00	4,637.41
Deposit	10/13/2017		Square Inc.	Haunted Trail income	Haunted Trail	140.18	4,777.59
Deposit	10/16/2017		Square Inc.	Haunted Trail income	Haunted Trail	19.16	4,796.75
Deposit	10/16/2017		Square Inc.	Haunted Trail income	Haunted Trail	343.31	5,140.06
Deposit	10/17/2017		Square Inc.	Haunted Trail income	Haunted Trail	294.05	5,434.11
Deposit	10/18/2017		Square Inc.	Haunted Trail income	Haunted Trail	217.72	5,651.83
Deposit	10/19/2017		Square Inc.	Haunted Trail income	Haunted Trail	401.99	6,053.82
Deposit	10/20/2017		Square Inc.	Haunted Trail income	Haunted Trail	299.21	6,353.03
Deposit	10/23/2017		Square Inc.	Haunted Trail income	Haunted Trail	420.24	6,773.27
Deposit	10/23/2017		Square Inc.	Haunted Trail income	Haunted Trail	671.10	7,444.37
Deposit	10/24/2017		Square Inc.	Haunted Trail income	Haunted Trail	786.94	8,231.31
Deposit	10/25/2017		Square Inc.	Haunted Trail income	Haunted Trail	1,050.26	9,281.57
Deposit	10/26/2017		Square Inc.	Haunted Trail income	Haunted Trail	2,146.53	11,428.10
Deposit	10/27/2017		Square Inc.	Haunted Trail income	Haunted Trail	4,398.78	15,826.88
Deposit	10/30/2017		Square Inc.	Haunted Trail income	Haunted Trail	1,354.66	17,181.54
Deposit	10/30/2017		Square Inc.	Haunted Trail income	Haunted Trail	10,915.99	28,097.53
Sales Receipt	10/31/2017	00-4292	Professional Tutoring, LLC	Halloween Haunted Trail - Sponsorship	Haunted Trail	250.00	28,347.53

Town of Clifton

Haunted Trail Event Report

July through December 2017

Type	Date	Num	Name	Memo	Class	Amount	Balance
Sales Receipt	10/31/2017	00-4296	Clifton Cafe'	Halloween Haunted Trail - Mummy Sponsorship	Haunted Trail	500.00	28,847.53
Deposit	11/15/2017		Haunted Trail Event	2017 H.T. cash proceeds	Haunted Trail	19,493.00	48,340.53
Sales Receipt	11/18/2017	00-4307	McNamara Enterprises, Inc.	Halloween Haunted Trail - Sponsorship	Haunted Trail	500.00	48,840.53
Sales Receipt	11/18/2017	00-4308	Ciao Osteria	Halloween Haunted Trail - sponsorship	Haunted Trail	500.00	49,340.53
Sales Receipt	11/18/2017	00-4309	The Wine Attic	Halloween Haunted Trail - Sponsorship	Haunted Trail	250.00	49,590.53
Sales Receipt	11/18/2017	00-4310	Smoke-N-Shine, LLC	Halloween Haunted Trail - Sponsorship	Haunted Trail	200.00	49,790.53
Total Haunted Trail Event						49,790.53	49,790.53
Haunted Trail Expenses							
Check	10/16/2017	7415	Steve Bittner	ADVANCE - 2017 Haunted Trail Event Expenses	Haunted Trail	(5,000.00)	(5,000.00)
Check	11/30/2017	7433	Steve Bittner	Reimb balance - 2017 Haunted Trail Event Expenses	Haunted Trail	(248.45)	(5,248.45)
Check	11/30/2017	7434	Gary Anderson -ck voided & reissued 7463	Reimb - 2017 Haunted Trail Expenses: Blueline Rental for generators & Lights		0.00	(5,248.45)
Check	11/30/2017	7434	Gary Anderson -ck voided & reissued 7464	Reimb - 2017 Haunted Trail Expenses: Amazon - tiki fuel		0.00	(5,248.45)
Check	11/30/2017	7434	Gary Anderson -ck voided & reissued 7465	Reimb - 2017 Haunted Trail Expenses: Amazon - Gas		0.00	(5,248.45)
Check	11/30/2017	7435	Michelle Stein	Reimb: Haunted Trail 2017 - Expenses: gravel		(375.00)	(5,623.45)
Check	11/30/2017	7435	Michelle Stein	Reimb: Haunted Trail 2017 - Expenses: miscellaneous		(87.96)	(5,711.41)
Check	11/30/2017	7436	Caroline Vicars Finninger	Reimb: 2017 Haunted Trail - expenses including table cloths, strobe light & fog machine	Haunted Trail	(94.99)	(5,806.40)
Check	11/30/2017	7437	Jennifer Congdon	reimb: 2017 Haunted Trail Expenses: fog machine, fog timer, flat sheets & decor	Haunted Trail	(192.88)	(5,999.28)
Check	11/30/2017	7438	Boris Popoluh	reimb: 2017 Haunted Trail Expense - Union Mill Custom Tailoring	Haunted Trail	(58.00)	(6,057.28)
Check	12/10/2017	7440	Steve Bittner	Reimb - 2017 Haunted Trail Event - Dumpster ESI Waste	Haunted Trail	(493.00)	(6,550.28)
Check	12/13/2017	7441	Mona Harrington	reimb: H.T. Kevin Jackson - Gallows lumber and labor to build	Haunted Trail	(303.52)	(6,853.80)

Town of Clifton
Haunted Trail Event Report
July through December 2017

Type	Date	Num	Name	Memo	Class	Amount	Balance
Check	12/13/2017	7441	Mona Harrington	reimb: H.T. Amazon- Fire Pit Skull decor	Haunted Trail	(83.72)	(6,937.52)
Check	12/13/2017	7441	Mona Harrington	reimb: H.T. Amazon - Graceart Pioneer Woman Costume	Haunted Trail	(42.50)	(6,980.02)
Check	12/13/2017	7441	Mona Harrington	reimb: H.T. Amazon -Gemmy LED Lightshow	Haunted Trail	(28.94)	(7,008.96)
Check	12/13/2017	7441	Mona Harrington	reimb: H.T. Google Apps for domain - 1 year	Haunted Trail	(45.00)	(7,053.96)
Check	12/13/2017	7441	Mona Harrington	reimb: H.T. Weebly Business site - 1 month	Haunted Trail	(35.00)	(7,088.96)
Check	12/13/2017	7442	Fred Ansick - <i>ck voided, paid from cash</i>	reimb: H.T. - Home Depot - Graveyard - motorcycle riding skeleton & lights	Haunted Trail	0.00	(7,088.96)
Check	12/31/2017	7463	Gary Anderson	H.T. Reimb for Blueline rental of Generators & Tower lights	Haunted Trail	(2,016.99)	(9,105.95)
Check	12/31/2017	7463	Gary Anderson	H.T. Reimb for Tiki fuel	Haunted Trail	(158.90)	(9,264.85)
Check	12/31/2017	7463	Gary Anderson	H.T. Reimb for gas	Haunted Trail	(11.08)	(9,275.93)
Total Haunted Trail Expenses						(9,275.93)	(9,275.93)
TOTAL						40,514.60	40,514.60

Town of Clifton

Homes Tour Event Report

July through December 2017

	Type	Date	Num	Name	Memo	Class	Amount	Balance
Committees Fundraising								
Homes Tour Income								
	Sales Receipt	11/18/2017	00-4311	The Wine Attic	Homes Tour Fundraiser - Ad	Homes Tour	50.00	50.00
	Sales Receipt	11/18/2017	00-4312	Hydrangea of Clifton	Homes Tour Fundraiser - Ad	Homes Tour	50.00	100.00
	Sales Receipt	11/18/2017	00-4313	Villagio of Clifton	Homes Tour Fundraiser - 2 ads		100.00	200.00
	Deposit	11/20/2017		Square Inc.	Direct deposit to Events Acct	Homes Tour	55.43	255.43
	Deposit	11/27/2017		Square Inc.	Direct deposit to Events acct	Homes Tour	75.85	331.28
	Deposit	11/27/2017		Square Inc.	Direct Deposit to Events acct	Homes Tour	101.14	432.42
	Deposit	11/29/2017		Square Inc.	Direct deposit to Events acct	Homes Tour	50.57	482.99
	Deposit	11/30/2017		Square Inc.	Direct deposit to events acct	Homes Tour	50.57	533.56
	Deposit	12/04/2017		Square Inc.	Direct deposit to Event acct	Homes Tour	462.92	996.48
	Deposit	12/04/2017		Square Inc.	Direct Deposit to events acct	Homes Tour	414.28	1,410.76
Total Homes Tour Income							1,410.76	1,410.76
Total Committees Fundraising							1,410.76	1,410.76
Contractual								
Town Government								
Town Committees Expense								
Homes Tour Committee								
	Check	11/24/2017	7423	Executive Press Inc.	2017 Candlelight Homes Tour Inv 30476 -tickets, posters & signs	Homes Tour	(842.00)	(842.00)
Total Homes Tour Committee							(842.00)	(842.00)
Total Town Committees Expense							(842.00)	(842.00)
Total Town Government							(842.00)	(842.00)
Total Contractual							(842.00)	(842.00)
TOTAL							568.76	568.76

NOTE: The full activity report will be presented by Melissa Milne at the Town Council Meeting 1/2/18

12/31/17

Town of Clifton

Community Hall Report

July through December 2017

	<u>Jul - Dec 17</u>	<u>Jul - Dec 16</u>
Income		
Community Hall Revenues		
Community Hall Rentals	2,913.76	2,930.00
Total Community Hall Revenues	<u>2,913.76</u>	<u>2,930.00</u>
Total Income	<u>2,913.76</u>	<u>2,930.00</u>
Gross Profit	<u>2,913.76</u>	<u>2,930.00</u>
Expense		
Contractual		
Community Hall Expenses		
C.H.-Cleaning	600.00	675.00
C.H.-Equipment & Supplies	0.00	639.53
C.H.-Management Fee	878.44	650.00
C.H. - Electric	2,146.62	1,783.78
Total Community Hall Expenses	<u>3,625.06</u>	<u>3,748.31</u>
Total Contractual	<u>3,625.06</u>	<u>3,748.31</u>
Total Expense	<u>3,625.06</u>	<u>3,748.31</u>
Net Income	<u><u>(711.30)</u></u>	<u><u>(818.31)</u></u>

Town of Clifton
Profit & Loss Budget Performance
December 2017

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q
1																	
2									Dec 17		Budget		Jul - Dec 17		YTD Budget		Annual Budget
3			Income														
4				State Funding													
5					Fire Program Funds				0.00		0.00		10,000.00		10,000.00		10,000.00
6					Total State Funding				0.00		0.00		10,000.00		10,000.00		10,000.00
7					CIF - Capital Improvements Fund												
8					Grants												
9						Federal											
10							ISTEA-Clifton Streetscape		0.00		12,125.00		0.00		72,750.00		145,500.00
11							Total Federal		0.00		12,125.00		0.00		72,750.00		145,500.00
12							VDOT- MAP21 Streetscape Phase 2		4,886.43		48,500.00		4,886.43		291,000.00		582,000.00
13							Total Grants		4,886.43		60,625.00		4,886.43		363,750.00		727,500.00
14							Total CIF - Capital Improvements Fund		4,886.43		60,625.00		4,886.43		363,750.00		727,500.00
15							Clifton Public Parking Rental		0.00		0.00		0.00		0.00		450.00
16							Committees Fundraising										
17							Homes Tour Income		877.20		4,000.00		1,410.76		4,000.00		4,000.00
18							Clifton Business Coalition										
19							Celebrate Clifton Gala		0.00		0.00		0.00		10,000.00		10,000.00
20							Total Clifton Business Coalition		0.00		0.00		0.00		10,000.00		10,000.00
21							Council of the Arts										
22							Clifton Film Festival		111.42		0.00		1,311.42		2,000.00		2,000.00
23							Annual Summer Play Event		0.00		0.00		0.00		0.00		0.00
24							Calendar Sales		0.00				0.00				0.00
25							Community Arts Programs-CGT inc		0.00		125.00		135.00		750.00		1,500.00
26							Total Council of the Arts		111.42		125.00		1,446.42		2,750.00		3,500.00
27							Environmental Committee										
28							Environmental Event		0.00		41.67		0.00		249.98		500.00
29							Total Environmental Committee		0.00		41.67		0.00		249.98		500.00
30							Parks Committee										
31							Park Rental		0.00		0.00		225.00		200.00		200.00
32							Total Parks Committee		0.00		0.00		225.00		200.00		200.00
33							Total Committees Fundraising		988.62		4,166.67		3,082.18		17,199.98		18,200.00
34							Community Hall Revenues										
35							Community Hall Rentals		421.88		500.00		2,913.76		3,000.00		6,000.00
36							Total Community Hall Revenues		421.88		500.00		2,913.76		3,000.00		6,000.00
37							Haunted Trail Event		0.00		0.00		49,790.53		30,000.00		30,000.00
38							Interest Income		963.60		1,166.67		5,602.56		6,999.98		14,000.00
39							Other Income										
40							Carry Frwd - Prior Year Surplus		0.00		0.00		0.00		26,314.00		26,314.00
41							Other Income - Other		0.00		0.00		0.00		50.00		50.00
42							Total Other Income		0.00		0.00		0.00		26,364.00		26,364.00
43							Pink House Rental		2,800.00		3,400.00		17,700.00		20,400.00		40,800.00
44							Tax and Permits Revenue										
45							ARB Permits		0.00		16.67		10.00		99.98		200.00
46							BPOL tax		1,305.66		0.00		9,863.58		0.00		46,000.00
47							Cigarette Tax		242.93		183.33		1,283.44		1,100.02		2,200.00
48							Communications Sales Tax -Va		471.67		458.33		2,715.11		2,750.02		5,500.00
49							Franchise Fees - Cox & Verizon		0.00		316.67		1,618.77		1,899.98		3,800.00

Town of Clifton
Profit & Loss Budget Performance
December 2017

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q
1																	
2									Dec 17		Budget		Jul - Dec 17		YTD Budget		Annual Budget
50								Motor Vehicle Tags	291.92		0.00		8,930.09		7,000.00		7,000.00
51								Railroad Tax	0.00		0.00		1,619.59		1,700.00		1,700.00
52								Sales Tax	2,671.03		2,833.33		10,741.19		17,000.02		34,000.00
53								Use Permits	150.00		58.33		525.00		350.02		700.00
54								Utility Consumption Tax	192.68		91.67		555.30		549.98		1,100.00
55								Total Tax and Permits Revenue	5,325.89		3,958.33		37,862.07		32,450.02		102,200.00
56								Total Income	15,386.42		73,816.67		131,837.53		510,163.98		975,514.00
57								Gross Profit	15,386.42		73,816.67		131,837.53		510,163.98		975,514.00
58								Expense									
59								Citizens' Recognition Expense	0.00		62.50		0.00		375.00		750.00
60								Bank Service Charges	0.00				20.00				
61								CIF Expenses									
62								Hist Property Acquisition & Imp	0.00		0.00		0.00		50,000.00		50,000.00
63								Engineering /Design - Sidewalks	0.00		0.00		0.00		3,000.00		3,000.00
64								Caboose Renovation	0.00		0.00		0.00		15,000.00		15,000.00
65								CIF-Town Parks Committee									
66								CIF-Playground Impr.	0.00		0.00		0.00		10,000.00		10,000.00
67								Total CIF-Town Parks Committee	0.00		0.00		0.00		10,000.00		10,000.00
68								CIF - Land Purchase	0.00		0.00		0.00		200,000.00		200,000.00
69								Clifton Creek Park - Trails	0.00		0.00		0.00		20,000.00		20,000.00
70								RR Siding Parking Facility	0.00		0.00		0.00		35,000.00		35,000.00
71								Special Projects Committee									
72								Dev. of Streetscape Phase 2	11,483.15				25,118.17				
73								VDOT EN- Main St Improvements	0.00		0.00		0.00		727,500.00		727,500.00
74								Total Special Projects Committee	11,483.15		0.00		25,118.17		727,500.00		727,500.00
75								Storage Facility	0.00		0.00		0.00		50,000.00		50,000.00
76								Total CIF Expenses	11,483.15		0.00		25,118.17		1,110,500.00		1,110,500.00
77								Commodities									
78								Office Equipment	0.00		0.00		0.00		500.00		500.00
79								Calendars/Posters Expense	0.00		0.00		0.00		0.00		0.00
80								Computer Supplies	0.00		106.67		155.88		639.98		1,280.00
81								Copies	0.00		16.67		19.04		99.98		200.00
82								License Plates	0.00		0.00		39.75		0.00		0.00
83								Miscellaneous	0.00		208.33		135.60		1,250.02		2,500.00
84								Miscellaneous - Commodities	0.00		0.00		0.00		0.00		0.00
85								Office Supplies	0.00		62.50		174.59		375.00		750.00
86								Postage and Delivery	24.40		41.67		382.99		249.98		500.00
87								Total Commodities	24.40		435.84		907.85		3,114.96		5,730.00
88								Contractual									
89								Fire Program	0.00		0.00		10,000.00		10,000.00		10,000.00
90								Caboose Expenses									
91								Caboose Equipment	0.00		41.67		0.00		249.98		500.00
92								Caboose Maintenance	0.00		125.00		0.00		750.00		1,500.00
93								Total Caboose Expenses	0.00		166.67		0.00		999.98		2,000.00
94								Community Hall Expenses									
95								C.H.-Cleaning	300.00		166.67		600.00		999.98		2,000.00
96								C.H.-Equipment & Supplies	0.00		62.50		0.00		375.00		750.00

Town of Clifton
Profit & Loss Budget Performance
December 2017

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q
1																	
2									Dec 17		Budget		Jul - Dec 17		YTD Budget		Annual Budget
97								C.H.-General Maintenance	0.00		166.67		0.00		999.98		2,000.00
98								C.H.-Management Fee	105.47		125.00		878.44		750.00		1,500.00
99								C.H. - Electric	318.83		666.67		2,146.62		3,999.98		8,000.00
100								C.H. Interior Improvements	0.00		416.67		0.00		2,499.98		5,000.00
101								Total Community Hall Expenses	724.30		1,604.18		3,625.06		9,624.92		19,250.00
102								Dues and Subscriptions									
103								Conference Attendance	0.00		0.00		0.00		500.00		500.00
104								Va. Municipal League	0.00		0.00		396.00		600.00		600.00
105								Dues and Subscriptions - Other	0.00		0.00		0.00		100.00		100.00
106								Total Dues and Subscriptions	0.00		0.00		396.00		1,200.00		1,200.00
107								Insurance	0.00		0.00		6,820.00		6,600.00		6,600.00
108								Legal Advertising	0.00		166.67		0.00		999.98		2,000.00
109								Mayoral Reimbursement	0.00		41.67		0.00		249.98		500.00
110								Miscellaneous	0.00		208.33		20.00		1,250.02		2,500.00
111								Professional Fees									
112								Accounting	0.00		0.00		3,881.13		7,500.00		7,500.00
113								Legal Fees	0.00		1,666.67		0.00		9,999.98		20,000.00
114								Total Professional Fees	0.00		1,666.67		3,881.13		17,499.98		27,500.00
115								Rent									
116								Ayre Square Rental	0.00		0.00		613.43		1,400.00		1,400.00
117								Railroad Siding Rental	0.00		0.00		1,679.12		1,700.00		1,700.00
118								Total Rent	0.00		0.00		2,292.55		3,100.00		3,100.00
119								Town Assoc of Northern Va Event	0.00		0.00		0.00		600.00		600.00
120								Town Facilities									
121								Ayre Square Maintenance	0.00		41.67		0.00		249.98		500.00
122								Pink House Expenses									
123								Pink House Maintenance	0.00		1,250.00		45.61		7,500.00		15,000.00
124								Pink House Repairs	0.00		0.00		0.00		0.00		0.00
125								Total Pink House Expenses	0.00		1,250.00		45.61		7,500.00		15,000.00
126								Town Handyman - 1099 vendor	0.00		333.33		0.00		2,000.02		4,000.00
127								Total Town Facilities	0.00		1,625.00		45.61		9,750.00		19,500.00
128								Town Government									
129								Architectural Review Board	0.00		25.00		0.00		150.00		300.00
130								Beautification Comm.									
131								Banner Replacement	0.00		0.00		0.00		3,000.00		3,000.00
132								Christmas Tree Lighting Event	0.00		1,000.00		0.00		1,000.00		1,000.00
133								Flower Receptacles	0.00		0.00		233.11		800.00		800.00
134								Railroad Siding Boxes-plantings	0.00		0.00		0.00		1,000.00		1,000.00
135								Total Beautification Comm.	0.00		1,000.00		233.11		5,800.00		5,800.00
136								Planning Commission									
137								Consulting-Capital/Town & Zng	0.00		250.00		0.00		1,500.00		3,000.00
138								General Admin Costs	0.00		50.00		135.60		300.00		600.00
139								General Consulting	1,968.75		250.00		3,468.75		1,500.00		3,000.00
140								PC Hearings, Ads and copies	0.00		100.00		0.00		600.00		1,200.00
141								Total Planning Commission	1,968.75		650.00		3,604.35		3,900.00		7,800.00
142								Town Committees Expense									
143								Clifton Business Coalition Exp									

Town of Clifton
Profit & Loss Budget Performance
December 2017

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q
1																	
2									Dec 17		Budget		Jul - Dec 17		YTD Budget		Annual Budget
144								Commercial Directional Signs	0.00		0.00		0.00		1,500.00		1,500.00
145								Celebrate Clifton Gala	0.00		0.00		0.00		1,000.00		1,000.00
146								Welcome Ctr- Walking Tour Pampl	0.00		0.00		0.00		500.00		500.00
147								Winter Holidays	0.00		0.00		0.00		0.00		0.00
148								Total Clifton Business Coalition Exp	0.00		0.00		0.00		3,000.00		3,000.00
149								Communication Committee									
150								Town email system	0.00		0.00		0.00		800.00		800.00
151								Web Server Maint & Domain Subsc	11.95		0.00		62.80		600.00		600.00
152								Web site updating & config	0.00		0.00		715.00		2,500.00		2,500.00
153								Total Communication Committee	11.95		0.00		777.80		3,900.00		3,900.00
154								Council for the Arts Committee									
155								Clifton Film Festival Exp	0.00		0.00		1,765.83		3,000.00		3,000.00
156								Audio/Video Equipment Expenses	0.00		0.00		0.00		2,150.00		2,150.00
157								Calendar Expense	0.00		0.00		0.00		0.00		0.00
158								Community Arts Events-CGT exp	0.00		125.00		0.00		750.00		1,500.00
159								Annual Summer Play Event	0.00		0.00		0.00		0.00		0.00
160								Total Council for the Arts Committee	0.00		125.00		1,765.83		5,900.00		6,650.00
161								Environmental Comm									
162								Environmental Event Expense	0.00		0.00		125.00		250.00		250.00
163								Environmental Comm - Other	0.00		0.00		21.97		250.00		250.00
164								Total Environmental Comm	0.00		0.00		146.97		500.00		500.00
165								Historic Preservation Comm Exp									
166								Historic Town Documents exp	0.00		0.00		0.00		250.00		250.00
167								Civil War Walking Tour Pamphlet	0.00		0.00		0.00		500.00		500.00
168								Historic Events	0.00		0.00		0.00		1,000.00		1,000.00
169								Town Museum	0.00		0.00		0.00		1,000.00		1,000.00
170								Total Historic Preservation Comm Exp	0.00		0.00		0.00		2,750.00		2,750.00
171								Homes Tour Committee	0.00		2,500.00		842.00		2,500.00		2,500.00
172								Sunshine Committe									
173								Easter Egg Hunt Expense	0.00		0.00		0.00		0.00		250.00
174								Welcome Baskets & Sympathy	0.00		41.67		0.00		249.98		500.00
175								Total Sunshine Committe	0.00		41.67		0.00		249.98		750.00
176								Town Parks Committee Exp									
177								Gazebo Garden Refurbishment	0.00		0.00		0.00		0.00		0.00
178								Landscape/Ground Maint expense	245.81		354.17		2,578.00		2,124.98		4,250.00
179								Fall Zone Mulching	0.00		0.00		2,450.00		2,500.00		2,500.00
180								Parks Mgt Fee	0.00		0.00		56.25		50.00		50.00
181								Playground Equip. Maintenance	0.00		0.00		688.46		1,000.00		1,000.00
182								Tree Trimming & Replacement	3,685.00		0.00		3,685.00		5,000.00		5,000.00
183								Total Town Parks Committee Exp	3,930.81		354.17		9,457.71		10,674.98		12,800.00
184								Traffic, Parking & Safety Comm	0.00		0.00		0.00		500.00		500.00
185								Total Town Committees Expense	3,942.76		3,020.84		12,990.31		29,974.96		33,350.00
186								Total Town Government	5,911.51		4,695.84		16,827.77		39,824.96		47,250.00
187								Town Services									
188								Recepticle Trash Maintenance	0.00		0.00		0.00		0.00		0.00
189								Elections	0.00				0.00				1,000.00
190								Grass Mowing	0.00		0.00		2,700.00		6,050.00		6,050.00

Town of Clifton
Profit & Loss Budget Performance
December 2017

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q
1																	
2									Dec 17		Budget		Jul - Dec 17		YTD Budget		Annual Budget
191								Town Park Lawn Maintenance	0.00		0.00		0.00		5,000.00		5,000.00
192								Trash Collection	379.65		308.33		1,437.90		1,850.02		3,700.00
193								Utilities									
194								Gas and Electric	40.12		83.33		312.44		500.02		1,000.00
195								Total Utilities	40.12		83.33		312.44		500.02		1,000.00
196								Total Town Services	419.77		391.66		4,450.34		13,400.04		16,750.00
197								Total Contractual	7,055.58		10,566.69		48,358.46		115,099.86		158,750.00
198								Haunted Trail Expenses	1,031.68		0.00		9,275.93		15,000.00		15,000.00
199								OTHER - TC approval req'd +\$500	0.00		625.00		0.00		3,750.00		7,500.00
200								Payroll Expenses									
201								Gross Wages									
202								Assistant Project Manager	333.34		333.33		2,000.04		2,000.02		4,000.00
203								Community Hall Manager	0.00		0.00		0.00		0.00		0.00
204								Town Clerk (Administrative)	1,166.66		1,166.67		6,999.96		6,999.98		14,000.00
205								Town Manager	0.00		833.33		0.00		5,000.02		10,000.00
206								Town Treasurer	1,666.66		1,666.67		9,999.96		9,999.98		20,000.00
207								Zoning Clerk	500.00		500.00		3,000.00		3,000.00		6,000.00
208								Employee Incentives	0.00		166.67		0.00		999.98		2,000.00
209								Total Gross Wages	3,666.66		4,666.67		21,999.96		27,999.98		56,000.00
210								Payroll Taxes									
211								FICA	682.02				1,364.04				
212								Medicare	159.48				318.96				
213								Payroll Taxes - Other	0.00		357.00		0.00		2,142.00		4,284.00
214								Total Payroll Taxes	841.50		357.00		1,683.00		2,142.00		4,284.00
215								Total Payroll Expenses	4,508.16		5,023.67		23,682.96		30,141.98		60,284.00
216								Total Expense	24,102.97		16,713.70		107,363.37		1,277,981.80		1,358,514.00
217								Net Income	(8,716.55)		57,102.97		24,474.16		(767,817.82)		(383,000.00)



Amanda Christman <cliftonclerkva@gmail.com>

lights near caboose

1 message

Melissa Milne <melissa.milne9@gmail.com>

Wed, Dec 27, 2017 at 2:47 PM

To: clifnick@yahoo.com, Bill Holloway <WHolloway77@gmail.com>, jbheilmann@gmail.com, Darrell Poe <darrell.poe@gmail.com>, mcdonald.regan@gmail.com

Cc: Amanda Christman <cliftonclerkva@gmail.com>, Marilyn Barton <clifton.treasurer@cox.net>

Hi Everyone,

Attached is lighting information for our discussion at the Council meeting on Jan 2nd, 2018.

Wayne and I met with the lighting rep and, with Jennifer's input, selected two replacement lights for the existing lights near the caboose (one is still standing and one was hit by and car and removed). The selection is the same brand as the existing lights that have been there for more than 20 years, Sternberg, which are made in America and built to last – see the first attachment for visual. They cast light downward in an oval pattern to provide high quality visibility while reducing light pollution, which was important to everyone in our July Council meeting discussion on this matter.

In addition, per the July Council discussion on the level of darkness in the gravel parking area to the right of the caboose, we selected solar bollard lights (two for installation to the left of the caboose, near the street where it is fairly dark, and six for the gravel parking lot area). These lights are easy to install with low cost, since no trenching, wiring or onsite assembly is required. They are “self-learning,” which means they adapt to the conditions each day to provide the right level of light and reliability while minimizing any negative effect to the residences in that area. They can go 14 days without any sunlight before they would be impacted and are regularly used in the Pacific Northwest and Canada without any issues. See PLB series for a visual at <https://www.firstlighttechnologies.com/ProductsHome.aspx>

The next two attachments are turn-key options that include material and labor:

1. Option 1: Replaces the two lights near the caboose and includes eight solar bollard lights.
2. Option 2: Replaces the two lights near the caboose.

Please let me know if you have any questions.

Regards,

Melissa

3 attachments**Sterberg Glenview Replacement Lights Near Caboose .pdf**

1252K



Town of Clifton - Option 1.pdf

40K



Town of Clifton - Option 2.pdf

39K



SternbergLighting

ESTABLISHED 1923 / EMPLOYEE OWNED

GENESIS  **Product Configurator**

Catalog Number: _____

1-1940LEDSV1/R2/3910T4-3-2/4ARC45T5/MDL03/EZ/BK

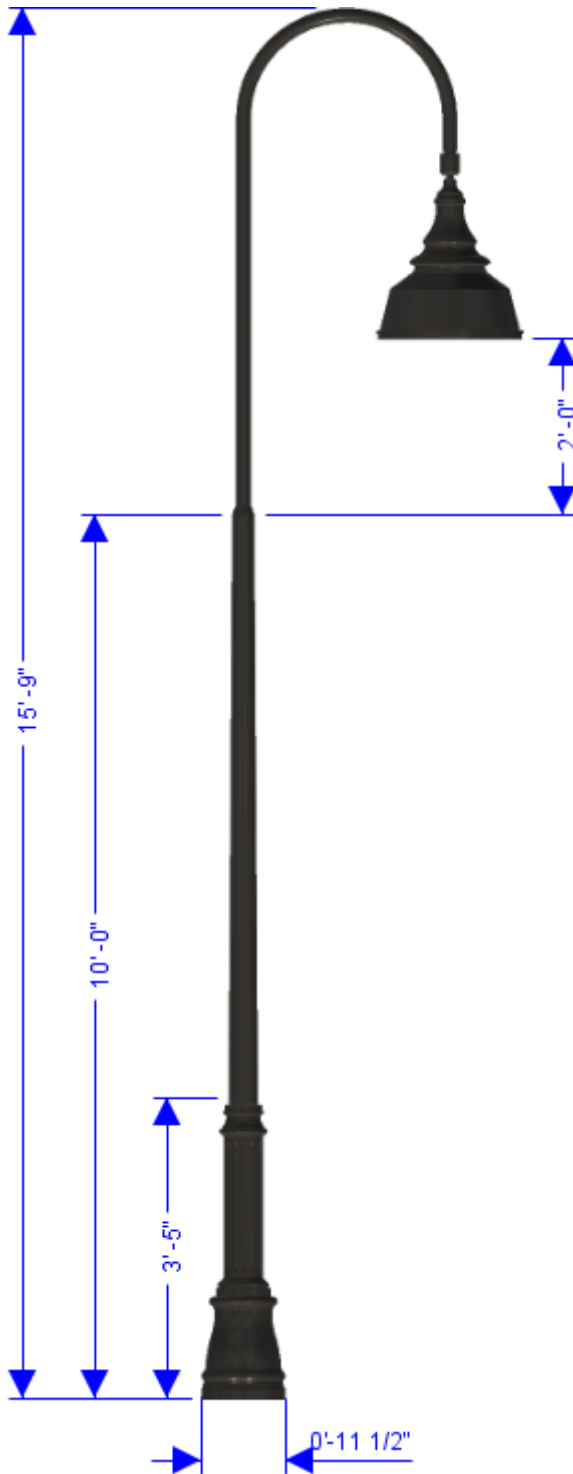
Type: _____

Customer Approval: _____

Conceptual assembly drawing, subject to Engineering verification by factory.

Signature _____

Date _____



NUMBER OF ARMS: 1-

ARM MOUNTED FIXTURE: 1940LED

The 1940 & 1945 Glenview series is a decorative downlight fixture which consists of a decorative cast aluminum fitter, cast ballast housing assembly, a spun aluminum shade and lens. All fixtures have sealed and rotatable optics and are available with Flat, Sag, Clear or Frosted Glass Lens.

Lens:

Medium Diffuse Acrylic (SV1)

ARM: R2

R2

POLE: 3910T4-3-2

The 11-1/2" diameter cast 356 aluminum alloy base and aluminum shaft shall be a one-piece construction. The pole shall be U.L. or E.T.L. listed in U.S. and Canada.

Model: 3900 (39)

Height: 10 Ft (10)

Shaft Type: Smooth Tapered 4-3 Inch, 6063-T5 Aluminum Alloy (T4-3)

Gauge: 0.250 (2)

LIGHT SOURCE: 4ARC45T5/

Array: 4ARC (56 LEDS, 64 Watts) (4ARC)

Color Temp: 4500K (45)

Distribution: Type 5 (T5)

DRIVER: MDL03/

Driver:

Multi-Volt Dimmable Low-Range Driver, 120-277V (MDL03)

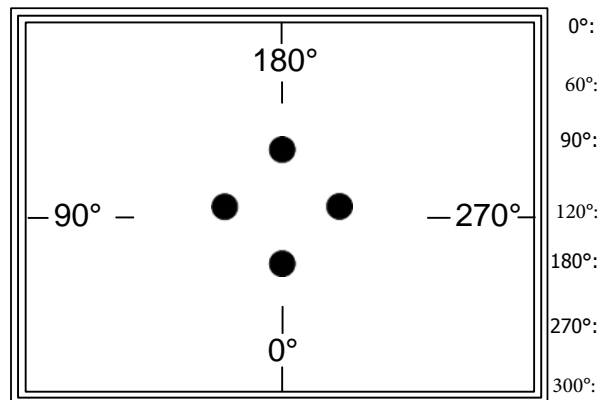
OPTIONS: EZ/

Hangstraight:

EZ Vertical (EZ)

FINISH: BK

Assembly shall be powder coated to Black Smooth finish. Prior to coating, the assembly shall be chemically cleaned and etched in a 5-stage washing system which includes alkaline cleaning, rinsing, phosphoric etching, reverse osmosis water rinsing, and non-chrome sealing to ensure corrosion resistance.



Bolt Info: (4) 1/2" X 18" Anchor Bolts, 8" Bolt Circle, Diamond pattern

Access Door Orientation: 0°

Street Side Orientation: 90°

Rev	Description	By	Date	Job Name:			
A				Job Location:			
B							
C				Drawing No. 18300			
D							
E				Drawn By:	Drawn Date:	Checked By:	Checked Date:



1708 Whitehead Road, Suite #101-A, Woodlawn, MD, 21207

Phone: (301) 482-0025

Fax: (301) 482-0048

Town of Clifton - Option 1

Date:

12/7/2017

Scope	Quantity	Total Material	Total Labor
Sternberg 1A-1940LED-5P-ArC45t-MDL03-Sv1-EZ/R2	2	\$ 9,641.76	\$ 1,395.35
Solar Bollard PLB-102-BZ-xxx-NW-XX	8	\$ 11,962.45	\$ 1,860.47
		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -
Misc. Material		\$ 466.67	
Rental		\$ 733.33	
Permits		\$ -	
		\$ -	

Thank you for your business!

Material	\$	22,804.21
Labor	\$	3,255.81
Discount	\$	-
Total Cost	\$	26,060.03

Signature:



1708 Whitehead Road, Suite #101-A, Woodlawn, MD, 21207

Phone: (301) 482-0025

Fax: (301) 482-0048

Town of Clifton - Option 2

Date:

12/7/2017

Scope	Quantity	Total Material	Total Labor
Sternberg 1A-1940LED-5P-ArC45t-MDL03-Sv1-EZ/R2	2	\$ 9,641.76	\$ 1,395.35
		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -
Misc. Material		\$ 133.33	
Rental		\$ 733.33	
Permits		\$ -	
		\$ -	
		\$ -	
		\$ -	

Thank you for your business!

Material	\$	10,508.43
Labor	\$	1,395.35
Discount	\$	-
Total Cost	\$	11,903.78

Signature:

PLANNING COMMISSION REPORT FOR December 19, 2017

Present: Mac Arnold, Terry Winkowski, Kathy Kalinowski, Patrick Pline; absent: Susan Yantis, Jennifer Heilmann, Michelle Stein

1. Recommend approval for a use permit for Trummers on Main at 7134 Main Street for restoration of the retaining wall and patio, and building wall, near the parking lot to the right of the building with the condition that ARB approval is obtained.
2. Recommend approval for issuance of final use permit for the construction of the addition to the existing residential structure at 12638 School Street. Final residential inspection approval has been obtained from Fairfax County for the construction and rehabilitation that has occurred at these premises.
3. Discussion and recommendation for the Town Council to notify the owner and tenant at 12722 Chestnut street concerning the zoning violation resulting from failure to obtain Town Council and ARB approval for the construction of the carport at that location.

2017 Historic Clifton Homes Tour Accounting Summary

Tickets Cash	\$3,450.00
Tickets Checks	\$3,885.00
Tickets Credit	\$1,210.76
Advertisements	\$700.00

Proceeds Total \$9,245.76

Expenses \$959.87

Profit Total \$8,285.89

50% Donation to Homeowner's Charities \$4,142.94

Profit to Town of Clifton \$4,142.95